

February 16, 2023

The **City of San Augustine City Council** will meet for a regular meeting on **Tuesday, February 20, 2023 at 5:00 p.m.** The meeting will be held in the **Council Chambers** located at **301 South Harrison Street, San Augustine, Texas.**

Jeremy Lynch – City Secretary

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AGENDA

1. Call Meeting to Order
2. Prayer
3. Pledge To the Flags
4. Welcome Guests
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.
6. Approval of Minutes of Previous Meeting(s)
7. Chief Jonathan Sowell – Update on Police Department Activity
8. Judge Jeff Cox – Update on Municipal Court Activity
9. Update on Main Street Program
10. Jeaneyse Mosby – Update from City Manager
11. 2023 Racial Profiling Report Presentation
12. Update on Library Activities from Celeste Rainey
13. Discussion and action, if any, to consider approval of a revised resolution authorizing signatories as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDM22-0044.
14. Discussion and action, if any, to approve Electric Service Switchover Policy
15. Discussion and action, if any, to approve Distributed Generation Guidelines Manual
16. Discussion and action, if any, to approve changes to Building/Mechanical/Electrical/Plumbing Permits
17. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

I, the undersigned authority does hereby certify that the Notice of Meeting was posted on the front door at City Hall of the City of San Augustine, TX, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

February 16, 2023 by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

City Secretary, City of San Augustine, Texas

The City of San Augustine held its regular meeting on Tuesday, February 20, 2023, at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Aldерwoman	Pamela Teel
Alderman	Juan Diaz, Jr.
Alderman	Herman Wilson
Alderman	Dan Fussell
Attorney	Steven Poston
City Manager	Jeaneyse Mosby
City Secretary	Jeremy Lynch

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guests.

There were several guests in attendance.

- 5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.**

There were no presentations.

- 6. Approval of Minutes of Previous Meeting(s)**

Alderman Juan Diaz offered a motion to approve the minutes of the previous meeting(s). Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

- 7. Chief Jonathan Sowell – Update on Police Department Activity**

Chief Sowell gave the update on the police department's activity for the month of January, 2024. Activity included: 27 reports filed, 9 felony arrests, 3 misdemeanor arrests, 7 occasions of assisting other agencies, 286 calls for service answered, 6 auto accident reports filed, 33 citations written, and 160 warnings issued.

- 8. Judge Jeff Cox – Update on Municipal Court Activity**

Judge Cox reported the Municipal Court Activity for month of January, 2024. There were 30 citations received, with fines and court costs collected totaling \$1347.00. Remitted to state – \$630.00, City retention – \$717.00.

Judge Cox also reported that our collection agency had sent out letters at the beginning of January that had generated revenue that would be reflected in February's report.

9. Update on Main Street Program

There was no report.

10. Update from City Manager Jeaneyse Mosby

A monthly Revenue/Expenditure Report was provided and explained by Mrs. Mosby.

There was a discussion about the meter reading process, how that process might change if new meters are purchased, the process of purchasing the new meters, and what new features would be available with the new meters.

The City has hired a new electrical supervisor.

The electrical rate study process still hasn't been completed.

There was a discussion about the Senior Citizen Center and its budget, as well as Care and Share's presence within the building.

11. 2023 Racial Profiling Report Presentation

Chief Sowell reported that the Racial Profiling Report for 2023 had been submitted on January 3, 2024, and had been approved. There were no racial profiling complaints and no instances of physical force used causing bodily injury during traffic stops in 2023. The full report was provided to council members.

12. Update on Library Activities from Celeste Rainey

Celeste Rainey provided a written copy of her report to the council. She detailed numerous improvements made to the outside of the library as well as the inside, different programs and events that the library has had in the past year and a half, and the different services that the library supplies to the public.

13. Discussion and action, if any, to consider approval of a revised resolution authorizing signatories as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDM22-0044

Mrs. Mosby explained that the original resolution had already been passed. The revised resolution would allow the City Manager to execute any requests for payment when received. After discussion, Alderwoman Pamela Teel offered a motion to approve the revised resolution authorizing signatories as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDM22-0044. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.

14. Discussion and action, if any, to approve Electric Service Switchover Policy

Mrs. Mosby explained the basics of the proposed policy allowing City electric customers to swap over to Deep East Texas Electric Co-op power. After discussion, Alderman Juan Diaz offered a motion to table the item until the next council meeting. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.

15. Discussion and action, if any, to approve Distributed Generation Guidelines Manual

Mrs. Mosby explained that this would apply to customers that wish to install solar panels for their properties and gave details of the proposed policy. After discussion, Alderman Juan Diaz offered a motion to approve the Distributed Generation Guidelines Manual. Alderman Herman Wilson seconded the motion. All voted in favor of the motion. Motion carried.

16. Discussion and action, if any, to approve changes to Building/Mechanical/Electrical/Plumbing Permits

Mrs. Mosby explained the differences between the old plan and the proposed plan. After discussion, Alderman Juan Diaz offered a motion to approve changes to the Building/Mechanical/Electrical/Plumbing Permits. Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

17. Adjourn

Meeting adjourned at 6:20 p.m.


Leroy Hughes, Mayor


Jeremy Lynch, City Secretary