

December 15, 2023

The **City of San Augustine City Council** will meet for a regular meeting on **Tuesday, December 19, 2023 at 5:00 p.m.** The meeting will be held in the **Council Chambers** located at **301 South Harrison Street, San Augustine, Texas.**

Jeremy Lynch – City Secretary

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AGENDA

1. Call Meeting to Order
2. Prayer
3. Pledge To the Flags
4. Welcome Guests
5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.
6. Approval of Minutes of Previous Meeting(s)
7. Chief Jonathan Sowell – Update on Police Department Activity
8. Judge Jeff Cox – Update on Municipal Court Activity
9. Liz Jones – Update on Main Street Program
10. Jeaneyse Mosby – Update from City Manager
11. Discussion and Action, if any, to appoint Clayton Bennefield as Fire Marshal
12. Discussion and Action, if any, to accept bids for City equipment:
 - A. Police Vehicles
 - B. Chipper & Truck
13. Executive Session
 - A. Pursuant to Texas Government Code §551.074 Personnel Matters; Discussion of Electrical Supervisor
14. Reconvene Open Meeting for Discussion and Action, if any, on Executive Session Item #13
15. Adjourn

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

I, the undersigned authority does hereby certify that the Notice of Meeting was posted on the front door at City Hall of the City of San Augustine, TX, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:
December 15, 2023 by 7:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

City Secretary, City of San Augustine, Texas

The City of San Augustine held its regular meeting on Tuesday, December 19, 2023, at 5:00 p.m.

Members present were:

Mayor	Leroy Hughes
Alderman	Marcus Hafford
Alderwoman	Pamela Teel
Alderman	Juan Diaz, Jr.
Alderman	Herman Wilson
Alderman	Dan Fussell
Attorney	Wade Flasowski
City Manager	Jeaneyse Mosby
City Secretary	Jeremy Lynch

Mayor Leroy Hughes called the meeting to order at 5:00 p.m.

Mayor Hughes offered prayer.

The pledge to the flags was recited in unison.

Mayor Hughes welcomed guests.

Guests in attendance included:

Jeff Cox	Jonathan Sowell
Stephen Hays	Liz Jones

- 5. Citizen Presentations: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.**

There were no presentations.

- 6. Approval of Minutes of Previous Meeting(s)**

Alderman Juan Diaz offered a motion to approve the minutes of the previous meeting(s). Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

7. Chief Jonathan Sowell – Update on Police Department Activity

Chief Sowell stated that new portable radios had been purchased and issued to the officers and were working much better. The old radios were donated to the Fire Department. He also stated that Allison Adamcryk had been rehired to the department.

Chief Sowell then gave the update on the police department's activity for the month of November, 2023. Activity included: 13 reports filed, 0 felony arrests, 7 misdemeanor arrests, 8 occasions of assisting other agencies, 336 calls for service answered, 6 auto accident reports filed, 37 citations written, 108 warnings issued, and 0 mental health incidents.

8. Judge Jeff Cox – Update on Municipal Court Activity

Judge Cox reported the Municipal Court Activity for month of November, 2023. There were 32 citations received, with fines and court costs collected totaling \$1007.00. Remitted to state – \$405.00, City retention – \$602.00.

9. Liz Jones - Update on Main Street Program

Liz Jones reported that the Lighted Christmas Parade went well and thanked everyone who helped to make it happen. Discussion followed about different ideas to improve the parade for next year.

Mrs. Jones will be working to submit Quarter 4 and Annual Reports that are due to Texas Main Street in January. Changes have been made to distinguish between Accredited and Affiliated communities, but these adjustments have been made throughout the year to ensure we remain Accredited.

The Heritage Days Festival is being moved from June to April 19th and 20th in 2024 in an attempt to attract a larger audience.

10. Update from City Manager Jeaneyse Mosby

City Manager Jeaneyse Mosby reported that the electrical department completed a training course connected to the EOP that has already been approved.

Copies of revenue and expenditures for the month of October 2023 were provided for the council and Mrs. Mosby went into detail about those numbers.

An updated information sheet concerning the ongoing PCA collections was also provided and explained to the council.

11. Discussion and Action, if any, to appoint Clayton Bennefield as Fire Marshal

Mrs. Mosby explained that Keith Davis had given his resignation as Fire Marshal and recommended Clayton Bennefield be appointed to the position. After discussion, Alderman Juan Diaz offered a motion to appoint Clayton Bennefield as Fire Marshal. Alderman Marcus Hafford seconded the motion. All voted in favor of the motion. Motion carried.

12. Discussion and Action, if any, to accept bids for City equipment:

- A. Police Vehicles**
- B. Chipper & Truck**

Mrs. Mosby gave details on which vehicles and equipment were to be bid on and why. After discussion, Alderman Juan Diaz offered a motion to accept bids for city equipment. Alderwoman Pamela Teel seconded the motion. All voted in favor of the motion. Motion carried.

13. Executive Session

- A. Pursuant to Texas Government Code §551.074 Personnel Matters;
Discussion of Electrical Supervisor**

Council went into executive session at 5:26 p.m.

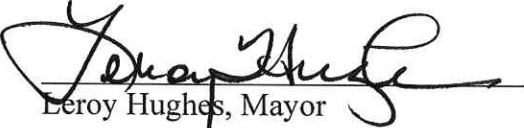
14. Reconvene Open Meeting for Discussion and Action, if any, on Executive Session Item #13

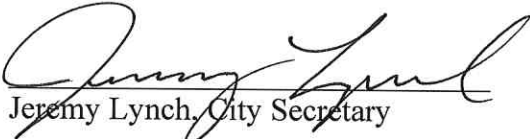
Council reconvened from executive session at 5:35 p.m.

Regarding Executive Session Item #13A, Alderman Juan Diaz offered a motion to hire Lester Mosby temporarily as a consultant until applications are filled for the Electrical Supervisor position. Alderman Marcus Hafford seconded the motion. All voted in favor of the motion. Motion carried.

19. Adjourn

Meeting adjourned at 5:36 p.m.


Leroy Hughes, Mayor


Jeremy Lynch, City Secretary